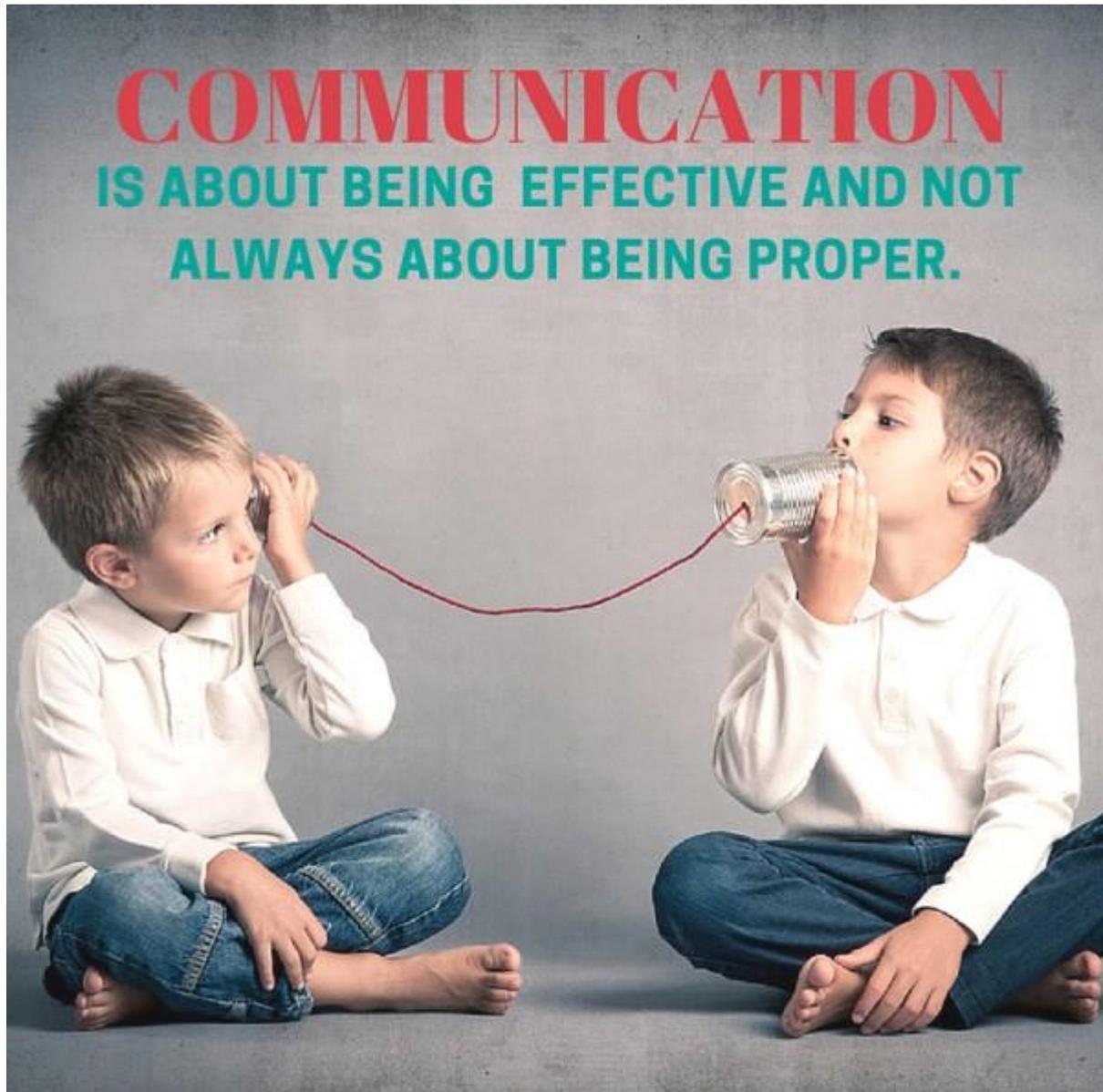


# Communication Skills

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Category:

GENERAL COURSES



## INTRODUCTION

From the very beginning, every person must communicate to survive, it is on how good you are at communicating that impressions are left behind.

Communication forms the base of interpersonal skills, it is what shapes up one's personality.

At Skill Arcade, we help form more confident, more expressive and more effective communicators with dynamic personality.

This is an introductory course to give you a clear knowledge about what communication is and how it works; an opportunity to understand the various aspects of communication and learn to communicate with confidence.

The course looks at identifying which of your traits makes you effective, where can you improve and then suggests tools and techniques for the same.

## WHAT WILL WE COVER?

Effective communication skills

Confidence Building

Public Speaking

Presentation skills

## WHAT WILL YOU LEARN?

- What is Effective communication skills?
- What are the different types of communication?
- Barriers of communication
- Developing active Listening Habits.
- Techniques for Effective communication. for better speaking skills and expression of thoughts.
- How to have a deep feeling of content through
- Confidence in facing challenges.
- How to face audience with confidence.
- How to create a great speech.
- How to overcome stage fear and handle audience confidently.
- What is Presentation?
- How to prepare a Powerpoint Presentation ?
- Organizing the material.
- How to Structure your Presentation?
- Working with PowerPoint.
- Delivery style in front of an audience.